

GROUP BOOKING FORM



Name:

Mobile:

Email:

Company:

Date of Event:

Time of Event:

Event Information:

Type of Event:

Number of Guests:

Exclusive Hire? Y / N

Space Selection:

Special Requests:

Menu Selection:

Lunch Set Menu / Chef Menu / Set Menu 1 / Set Menu 2 / Set Menu 3 / Set Menu 4 (Mezza)

Allergies/Dietary Requirements:

Beverage Package:

- Please specify which menu you are after and any requests. Be as specific as possible.
- All group bookings must be on a set menu package. Set menu options are subject to seasonal change and availability. Beverage Packages are optional.
- Groups of 20 guests and above will enjoy a four-hour seating from the time of their booking. Please specify if you require a longer duration.

Payment Details

- For groups of 19 guests and below, credit card details are kept on file to secure the booking. For groups of 20 guests and above, a deposit of \$1000 is due once the booking form is returned to Willo Restaurant & Bar. The deposit secures the reservation and must be made within 3 business days of submitting the booking form.
- A 10% service fee is applied to the final bill. To ensure a smooth event planning process, we kindly request that you choose your menu option no later than 1 week prior to the event, with final number of attendees required 24 hours before the event. We understand that unexpected changes may occur, but please note that any adjustments to the attendee count within 24 hours will still be included in the count with payment required.

Name on Card:

Card Number:

Expiry:

CVC: